

# FARMS INTERMEDIATE SCHOOL

## Dates to Remember

- 5th Student Leadership 3:45-5pm
- 6th Video Game Truck (All Day)
- 6th Spirit Store (During Lunch)
- 7th Spirit Store (During Lunch)
- 10th - 14th Holiday Shop (During Lunches)
- 11th PTO Meeting 4pm
- 12th Student Leadership 3:45-5pm
- 12th 6th Grade Band/Vocal Concerts
- 13th 5th Grade Band/Vocal Concerts
- 14th Hat Day \$1
- 17th Board of Education Meeting 6:30pm

# Remember

Our school day begins at **8:45am**  
Dismissal is at **3:45pm (M-TH)** and  
**2:45pm on Fridays.**

**Students must be signed in when there is no school faculty present OR the sign-in sign is turned.**



Follow the Farms PTO Facebook page:  
"Farms PTO"

## HOLIDAY SHOP

Dec 10th—Dec 14th

During Lunches

### Parent Portal

Please make sure your information is always updated on the Parent Portal.



Email, address, and emergency contact information need to be current.

Mrs. Cheney frequently sends out emails with important school information. Be on the lookout to find out what is the latest at Farms!



Happy Holidays

Holiday Break starts Thursday, 12/20 and will resume on Wednesday, 1/2

**Dec 12th**  
**6th Grade**  
**Band/Vocal Concerts**  
**During Encore Hour**

**Dec 13th**  
**5th Grade**  
**Band/Vocal Concerts**  
**During Encore Hour**

## Student Handbook

The Hartland Consolidated Schools Parent/Student Handbook for the 2018/2019 school year can be found on our website:

<http://farms.hartlandschools.us/>

Please read the handbook for all of our policies regarding behavior, dress code, attendance, etc. Hard copies are available in the office. Thank you for your cooperation!

### ABSENCE LINE

Thank you for using our 24-hour absence number for reporting all absences or tardies (810) 626-2505. Homework requests for students that are absent **two or more days** can be left on our absence number. Homework can be picked up in the office at the **end of the day.**

**STUDENT DROP-OFF AND PICK-UP AREA**

Please be sure to ONLY drop off your students in the Student Drop Off Zone. They may not be dropped off, or picked up, near the busses. It is a safety hazard. If you park, you MUST walk your child through the parking lot. No child may walk in the parking lot unattended.

There is no parking, at ANY time, in the bus horseshoe. This is a fire lane and you may be ticketed by the Livingston County Sheriff's Department..



### DISMISSAL PROCEDURES

Please call the office **BEFORE 3:00pm M-Th** and **2:00pm on Fridays** for dismissal changes. Messages are delivered to the classrooms each day at 3:30pm M-Th and **2:30pm Fridays.**

Early releases should be requested only when necessary.

Our monthly newsletter can be found on our website:

<http://farms.hartlandschools.us/>  
Copies of the newsletter can be found on the counter in the main office for those without access to a computer.

### MEDICATION AT SCHOOL

When dropping off medication at school, we need one or more of these forms completed by a physician:

- HCS Medication Authorization Form
- Asthma Action Plan
- Allergy and Anaphalaxis Action Plan
- Seizure Action Plan

Forms are available at the office and online. You must have one of these forms for any prescription or over-the-counter medications. We cannot accept them without a form.

[www.hartlandschools.us](http://www.hartlandschools.us)

Farms Office: 810-626-2500 • 24-hour Absence/Tardy Line: 810-626-2505 • Fax: 810-626-2501